

Punyashlok Ahilyadevi Holkar Solapur University, Solapur

Skill Development Centre

And

FLOA Education

Syllabus Structure

Course Name – “Diploma in Foreign Language”

Course Duration – 12 months

Name of Skill Course	Duration	Name of Paper	Paper	Hours per paper	Theory	Practical	Credits
Diploma in Foreign Language	12 months	Introduction to Foreign Language	I	45	50	00	3 credits
		Pronunciation Practice and New vocabulary – Practical	II	45		50	3 credits
		In the house and outside the house	III	45	50	00	3 credits
		Intermediate communication	IV	45		50	3 credits
		Within the city	V	45	50	00	3 credits
		Intermediate Grammar	VI	45	50	00	3 credits
		Public Places and People	VII	45	50	00	3 credits
		Advanced Conversation	VIII	45	50	00	3 credits
		Total				360	300

Punyashlok Ahilyadevi Holkar Solapur University, Solapur

Skill Development Centre

And

FLOA Education

Course Name – “Diploma in Foreign Language”

SYLLABUS DETAILS

1.	Paper Title	Introduction to Foreign Language	
2	Paper No	01	
3	Objectives of Paper	4. Introduction to the language	
		5. Alphabet and numbers	
		6. Basic Introduction	
4	Expected Outcome of the paper	4. Students will learn how to greet	
		5. Students will learn basic alphabets and numbers,	
		6. Students will learn how to introduce themselves with simple vocabulary and grammar.	
5	Content – Level 1		
	Chapter 1	Greetings	24 hours
		Weekdays	
		Months of the Year	
		Seasons of the Year	
	Chapter 2	Alphabet	30 hours
		Vowels and Special Characters	
		Basic Numbers – 0 to 10	
		Basic Numbers – 11 to 20	
		Practical - Basic Conversation	
	Chapter 3	Numbers 21- 100	18 hours
		Self-Introduction – Verbs and Vocabulary	
		Practical – Introduce yourself using the vocabulary and verbs learnt	
	Chapter 4	Numbers till 1000	18 hours
		My Family	
		Practical - Introduce your family members	

1.	Paper Title	Pronunciation Practice and New vocabulary – Practical	
2	Paper No	02	
3	Objectives of Paper	3. To learn the correct pronunciation of various new words in the language	
		4. To revise the alphabet and vowels using new words	
4	Expected Outcome of the paper	3. Student will have practised the unique pronunciation of various new words learnt.	
		4. Students will learn new vocabulary and Grammar	
5	Content - Level 1		
	Chapter 5	Alphabets - pronunciation practise using new words	38 hours
		Vowels and Special Characters – different pronunciations at different times using new words	
		Diphthongs – learning the concept of diphthongs using new words and their pronunciation practise	
		Practical – try pronouncing the new words given in the exercises	
	Chapter 6	Stationary supplies and identifying an object	26 hours
		Negation – negating and identifying the correct object	
		Practical – list out all the stationary items you see at your college / work place and try naming them.	
		Fruits – Names and asking the cost and quantity	26 hours
		Vegetables – Names and asking the cost with quantity	
		Practical - Go to the market, click pictures of various fruits, vegetables and try naming them.	
	Chapter 7	Ordinal Numbers – Dates, Ranks, etc.	36 hours
		Basic Conversation around ‘When is what’ – Days, Dates, Seasons etc.	
		Practical – see the calendar and mark various important event dates. Note these dates in the language you learn.	
		Practical – write down sentences for concepts requiring ranks – Presidents of India, Prime Ministers of countries etc. (exercises given in booklets)	
	Chapter 8	Food related verbs	54 hours
		Drink related verbs	
		Food and Drinks Vocabulary	
		New verbs and conjugations	
		Try naming various foods and drinks when you go out to drink. Click pictures and write down the names and costs of the foods/drinks using the foreign language.	

1.	Paper Title	In the house and outside the house	
2	Paper No	03	
3	Objectives of Paper	1. Expanding the vocabulary	
		2. Learning things in and around your house	
4	Expected Outcome of the paper	1. Students will learn new vocabulary related to house, their hobbies and professions	
		2. Students will learn new verbs related to work and hobbies	
5	Content – Level 2		
	Chapter 1	Clock Time	24 hours
		Clock Time - 24hours	
		Hours and Minutes	
		School Subjects and Timetable	
	Chapter 2	My hobbies	30 hours
		Hobbies - Verb Conjugations	
		Hobbies - repetition Intervals	
		Practical – Understand various hobbies of your friends / family members and try to write them down.	
	Chapter 3	My House	18 hours
		Rooms in the house and furniture	
		Colours and description	
	Chapter 4	Professions	18 hours
		Asking questions related to Professions	
		Practical – Ask people you know their professions and write them down in the foreign language	

FLOA



1.	Paper Title	Intermediate communication	
2	Paper No	04	
3	Objectives of Paper	1. Intermediate communication	
		2. To learn additional grammar for communication	
4	Expected Outcome of the paper	1. Student will know various countries on the map and names of languages	
		2. Students will learn new vocabulary related to clothes, human body.	
5	Content - Level 2		
	Chapter 5	Names of countries and continents	38 hours
		Names of Various languages	
		Additional grammar for communication	
		Practical – see the map of the world, write down the various names of the countries and their native language names.	
	Chapter 6	Verbs related to daily routine	26 hours
		How to tell your Daily routine	
		Practical – note down your daily routine and write it down in the foreign language (exercise in the booklet)	
	Chapter 7	Clothing Items	36 hours
		Clothing and Accessories	
		Grammatical terms related to wearing clothes	
		Practical – click pictures of various clothing items and accessories and write their names.	
	Chapter 8	Parts of the body	54 hours
		Various diseases and sickness	
		Medicines and cures	
		Practical – Know the names of various illnesses, click pictures of various medicines and try naming them.	

1.	Paper Title	Within the city	
2	Paper No	05	
3	Objectives of Paper	3. Understanding basic geographical concepts	
		4. Vocabulary around animals	
		5. Basic Introduction	
4	Expected Outcome of the paper	3. Students will learn how to go to various places	
		4. Students will know directions and names of places	
		5. Students will learn various weather conditions	
5	Content – Level 3		
	Chapter 1	Map of the country – important cities	24 hours
		Regional Map and directions - Geography	
		Grammar related to travel	
		Practical – get a map of the foreign country and see various cities, rivers, oceans in and around that country	
	Chapter 2	Vacation	30 hours
		Geographical Elements – land, sea, air and other geographical terms	
		Vocabulary around holidays	
	Chapter 3	Pet and farm animals	18 hours
		Wild animals and birds	
		Degree of comparison – describing animals using degree of comparison	
	Chapter 4	Weather – vocabulary of various phenomena	18 hours
		Climate and natural calamities	
		Practical – click pictures / obtain pictures of various weather phenomena and note down what they are called.	

1.	Paper Title	Intermediate Grammar	
2	Paper No	06	
3	Objectives of Paper	3. To learn various types of letters, basic notes and written communication	
		4. To understand tenses	
4	Expected Outcome of the paper	3. Student will be able to write informal notes and invitations	
		4. Students can describe events in tenses – past/future	
5	Content - Level 3		
	Chapter 5	Writing invitation – informal and formal	38 hours
		Verbs and vocabulary around letter writing, note writing etc.	
		Answering letters – accepting / declining invitations formally and politely	
		Practical – write a formal and informal invitation to your birthday / anniversary to your friends and colleagues	
	Chapter 6	Basic directions and way of telling directions	26 hours
		Modes of transport	
		Practical – click pictures of various modes of transport and try naming them. Try telling directions to your friends / colleagues of various places in the city.	
	Chapter 7	Self-care – hygiene	36 hours
		Expressing self care	
		Practical – see various self care products that your use and try naming them.	
	Chapter 8	Various linguistic expressions, idioms	54 hours
		Various phrases	
		Grammar related to idioms and phrases	

1.	Paper Title	Public Places and People	
2	Paper No	07	
3	Objectives of Paper	1. Understand how to interact at public places	
		2. Deeper insight of the culture of the country	
		3. Understanding people and personalities	
4	Expected Outcome of the paper	1. Students will learn how to communicate freely at public places	
		2. Students will learn the culture of the country, various festivals and events.	
		3. Students will learn how to describe people's personalities using adjectives.	
5	Content – Level 4		
	Chapter 1	In the Restaurant	24 hours
		In the School and classroom	
		Describing childhood events	
		Grammar related to events and incidents	
	Chapter 2	Describing people's appearance	30 hours
		Adjectives to describe people's personalities	
		Describing events in the future – near future and far future	
		Practical – describe various people that you see around you	
	Chapter 3	Describing feelings - phrases	18 hours
		Describing emotions – phrases and intensity	
		Constructing sentences related to emotions and feelings	
	Chapter 4	Festivals, famous events happening in the country	18 hours
		Art and Literature in the country	
		Grammar and Adjectives to describe Arts, Literature, festivals and events.	

FLOA

1.	Paper Title	Advanced Communication	
2	Paper No	08	
3	Objectives of Paper	1. Deeper study of grammar	
		2. To initiate formal conversations	
4	Expected Outcome of the paper	1. Student will learn formal grammar and conversation for meetings	
		2. Students will learn new vocabulary and Grammar	
5	Content - Level 4		
	Chapter 5	Etiquettes and formalities in the country	38 hours
		Comparison between Indian culture and culture of the country.	
		Formal conversation for meetings – asking and giving opinions	
		Practical – write points a for meeting with your colleagues / professors	
	Chapter 6	Book appointments / RSVP drafting	26 hours
		Write formal letters on behalf of an organisation	
		Planning a trip in the future	
		Grammar related to business actions and formalities	
		Practical – Book a venue for a business meeting and draft a formal invitation to your colleagues to attend the meeting.	
	Chapter 7	Media channels – printed and digital media.	36 hours
		Basics of journalism – news writing, report writing.	
		Job application – drafting job application letters and accepting/rejecting job applications.	
		Practical – write a small news report of any incident that happened in your city/village/vicinity.	
		Practical – write a job application to a company.	
	Chapter 8	Environment issues – pollution, global warming and related issues	54 hours
		Grammar to describe various environment related issues.	
		Measures to save environment	
		City life and village life	
		Writing letter to friends/relatives	
		Practical – understand various environment issues and write reports on preventive measures.	
		Practical – describe a village/city that you visited to your friend through a letter.	